



**5(c).Proceeding of Students' Grievance
Redressal Committee
Annexure VI-C**





Minutes of Meeting

A meeting of the Collegiate Student Grievance Redressal Committee (SGRC) for the University affiliated Programs was held on 20.04.2024 at 11.00 A.M in the Conference room of the institute, to discuss the following agenda

The following members were present in the meeting:

- | | |
|---------------------------|------------------------|
| 1. Dr. Praveen Arora, | Principal |
| 2. Dr. Manjot Kaur Bhatia | Professor |
| 3. Dr. Parminder Kaur | Professor |
| 4. Dr. Deepak Chahal | Professor |
| 5. Mr. Govind Saini | Student Representative |

Agenda 01: Review of previous meeting

The detailed report of the action taken on the Previous Minute of Meeting was placed on record and the same was approved.

Agenda 02: Grievance against payment of fee for BCA Degree (batch 2015-18).

Institute has received a letter from Directorate of Higher Education regarding grievance made by three students, Rahul Sehgal, Vishal Goswami and Dinesh Rathee regarding demand of fee at the time of the collection of Degree of BCA (batch 2015-18)

In response to the same, Principal informed that she has replied to the Director, DHE that it is totally false, misleading and concocted. The complainants have not given full facts and they have deliberately and knowingly concealed the Court orders relevant to their case. The students were being charged the fee as recommended by the Fee Regulatory Committee (FRC) and as per the order of the Delhi High Court.

Agenda 03: Request to correct the name of Vivek Singh student of BBA; Batch 2021-24

Principal informed that no action has been taken by the university as on date to the application of Vivek Singh student of BBA program for correction in name from Vivek to Vivek Singh to Admission branch, GGSIP University. Matter is pending at university level till date

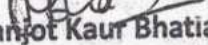
Agenda 04: Updation of marks in the 4th semester of Arjun Sharma student of BCA Program.
Principal informed, that the matter is still pending at university level to the application of Arjun Sharma forwarded by the institute.

Agenda 05: Request to issue correct Degree of Sparsh Srivastava

Dr. Manjot Bhatia, Professor informed that a letter has been forwarded to the university for correction in the name (Hindi version) of Degree of Sparsh Srivastava, the same is awaited.

Agenda 06: Any other agenda with the permission of the chair

No other agenda was raised and the meeting ended with vote of thanks.


Dr. Manjot Kaur Bhatia
Professor and Convenor of SGRC





Attendance sheet of MOM dated 20.04.2024

S.N	Name of the member	Designation	Signature
1	Dr. Praveen Arora	Principal	
2	Dr. Manjot Kaur Bhatia	Professor	
3	Dr. Parminder Kaur Bajaj	Professor	
4	Dr. Deepak Chahal	Professor	
5	Mr. Govind Saini	Student Representative	

Dr. Manjot Kaur Bhatia
Professor and Convenor of SGRC



Jagan Institute of Management Studies

3, Institutional Area, Sector-5, Rohini, Delhi-110085

Minutes of Meeting

A meeting of the Collegiate Student Grievance Redressal Committee (SGRC) for the University affiliated Programs was held on 20.01.2024 at 11.00 A.M in the Conference room of the institute, to discuss the following agenda

The following members were present in the meeting:

1. Dr. Praveen Arora, Principal
2. Dr. Manjot Kaur Bhatia Professor
3. Dr. Parminder Kaur Professor
4. Dr. Deepak Chahal Professor
5. Mr. Govind Saini Student Representative

Agenda 01: Review of previous meeting

The detailed report of the action taken on the Previous Minute of Meeting was placed on record and the same was approved.

Agenda 02: Request to correct the name of Vivek Singh student of BBA; Batch 2021-24

Principal informed that no action has been taken by the university as on date to the application of Vivek Singh student of BBA program for correction in name from Vivek to Vivek Singh to Admission branch, GGSIP University. Matter is pending at university level till date

Agenda 03: Regd. Submission of Application Form for Inspection of Evaluated Answer Sheets(s)

Principle informed that below named students whose applications were sent to Examination dept.; GGSIPU for inspection of evaluated answer sheet; in reply to the same university has submitted report to the concerned students for no change in the marks. The matter is resolved at university level.

S.No	Enroll No	Name	Program	Subjects for Evaluation
1	03214001721	Uday Bhanu Garg	BBA	BBA 204, (Financial management)
2	02950401722	Rakshit Gupta	BBA	BBA-108; E-Commerce
3	02650402022	Arjun Vij	BCA	BCA-102; Applied Mathematics
4	01450404422	Shivam Bhardwaj	MCA	MCA-102; Data and File Structures
5	35514004422	Ayush Jagga	MCA	MCA-102 (Data and File Structures)

Agenda 04: Request to add Father's Name in mark sheets of Archit Sood, a student of BBA; Batch 2017-20

Principal informed that the institute forwarded the application of Archit sood for adding his Father name in marksheet and the same is resolved at university level



Agenda 05: Updation of marks in the 4th semester of Arjun Sharma student of BCA Program.
Principal informed, that the matter is still pending at university level to the application of Arjun Sharma forwarded by the institute.

Agenda 06: Request to issue correct Degree of Sparsh Srivastava
Dr. Manjot Bhatia, Professor informed that a letter has been forwarded to the university for correction in the name (Hindi version) of Degree of Sparsh Srivastava, the same is awaited.

Agenda 07: Submission of list of students whose name not reflecting in Registration Chart
Dr. Deepak Chahal informed that a letter was submitted to the Controller of Examination, GGSIPU regarding student' name not reflecting in Registration Chart of BCA and MCA (1st & 2nd Shifts) Programs in End Term Odd Semester Examination held on Dec-2023 and January 2024 by the University. The matter was immediately taken up by the university and resolved the same within 01 day. (Matter was resolved at university level)

Agenda 08: Lift not working in "C" Building
Principal informed some students have submitted to the program incharge that the lift of "C" Building is not working; further she informed that the matter was immediately taken up by the administrative Officer and resolved on the same day. (Matter was resolved by the institute)

Agenda 09: Any other agenda with the permission of the chair
No other agenda was raised and the meeting ended with vote of thanks.

(M. Bhatia)

Dr. Manjot Bhatia
Professor and Convenor of SGRC





Jagan Institute of Management Studies

3, Institutional Area, Sector-5, Rohini, Delhi-110085

Attendance sheet of MOM date 20.01.2024

S.N	Name of the member	Designation	Signature
1	Dr. Praveen Arora	Principal	
2	Dr. Manjot Kaur Bhatia	Professor	
3	Dr. Parminder Kaur Bajaj	Professor	
4	Dr. Deepak Chahal	Professor	
5	Mr. Govind Saini	Student Representative	

Dr. Manjot Bhatia
Professor and Convenor of SGRC



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Minutes of Meeting

A meeting of the Collegiate Student Grievance Redressal Committee (SGRC) for the University affiliated Programs was held on 28.10.2023 at 11.00 A.M in the Conference room of the institute, to discuss the following agenda

The following members were present in the meeting:

1. Dr. Praveen Arora, Principal
2. Dr. Manjot Kaur Bhatia Professor
3. Dr. Parminder Kaur Professor
4. Dr. Deepak Chahal Professor
5. Mr. Govind Saini Student Representative

Agenda 1: Review of previous meeting

The detailed report of the action taken on the Previous Minute of Meeting was placed on record and the same was approved.

Agenda 2: Request to correct the name of Vivek Singh student of BBA; Batch 2021-24

Principle informed that the institute has forwarded the application of Vivek Singh student of BBA program for correction in name from Vivek to Vivek Singh to Admission branch, GGSIP University.

Agenda 3: Regd. Submission of Application Form for Inspection of Evaluated Answer Sheets(s)

Principle informed that below named students applications were sent to Examination dept. ; GGSIPU for inspection of evaluated answer sheet

S.No	Enroll No	Name	Program	Subjects for Evaluation
1	03214001721	Uday Bhanu Garg	BBA	BBA 204, (Financial management)
2	02950401722	Rakshit Gupta	BBA	BBA-108; E-Commerce
3	02650402022	Arjun Vij	BCA	BCA-102; Applied Mathematics
4	01450404422	Shivam Bhardwaj	MCA	MCA-102; Data and File Structures
5	35514004422	Ayush Jagga	MCA	MCA-102 (Data and File Structures)

Agenda 4: Request to add Father's Name in mark sheets of Archit Sood, a student of BBA; Batch 2017-20

Principal informed that the institute has forwarded the application of Archit sood for adding his Father name in marksheet as the same is not reflecting in the mark sheet.

Agenda 5: Updation of marks in the 4th semester of Arjun Sharma student of BCA Program

Principal informed, the student marks is reflecting "ABS" i.e. absent in the 4th semester marks sheet, but actually the students has secured 08 marks for the above said papers for which the student failed in the 4th semester.



Agenda 6: Any other agenda with the permission of the chair

No other agenda was raised and the meeting ended with vote of thanks.


Dr. Praveen Arora
Principal



Jagan Institute of Management Studies

3, Institutional Area, Sector-5, Rohini, Delhi-110085

Minutes of Meeting

A meeting of the Collegiate Student Grievance Redressal Committee (SGRC) for the University affiliated Programs was held on 22.07.2023 at 11.00 A.M in the Conference room of the institute, to discuss the following agenda

The following members were present in the meeting:

1. Dr. Praveen Arora, Professor & Principle
2. Dr. Manjot Kaur Bhatia Professor
3. Dr. Parminder Kaur Professor
4. Dr. Deepak Chahal Professor
5. Mr. Govind Saini Student Representative

Agenda 1: Review of previous meeting

The detailed report of the action taken on the Previous Minutes of Meeting was placed on record and the same was approved.

Agenda 2: To add Father's Name in the 1st semester Grade sheets of the students of-MCA Batch 2021-23

Principal informed that no action has been taken by the University for the Request Letter sent to Controller of Examination by institute on 13.03.2023 regarding 12 nos. of the student's father name were written as "NA" in their First Semester grade sheets.

Agenda 3: Updation of marks in r/o of Arjun Sharma; a student of BCA program

Principle informed the house that, the institute has a forwarded a letter to the university that the student marks is reflecting ABSENT in the scheme of Examination result, but actually the student has got 08 marks for the said papers

Agenda 4: Food quality to be improved in the college canteen.

Principal informed the house that few students of the girl's hostel had submitted grievance on poor quality served in the canteen, she further informed that Canteen Committee has been asked to examine the quality of the food and submit the report to Principal Office within 02 days.

Agenda 5: Any other agenda with the permission of the chair

No other agenda was raised and the meeting ended with vote of thanks.



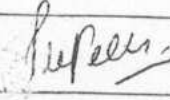
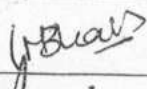
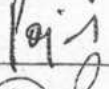

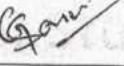
Dr. Praveen Arora
Principal



Jagan Institute of Management Studies

3, Institutional Area, Sector-5, Rohini, Delhi-110085

Attendance sheet of MOM dated 22.07.2023

S.N	Name of the member	Designation	Signature
1	Dr. Praveen Arora	Principal	
2	Dr. Manjot Kaur Bhatia	Professor	
3	Dr. Parminder Kaur Bajaj	Professor	
4	Dr. Deepak chahal	Professor	
5	Mr. Govind Saini	Student Representative	



Praveen