



Jagan Institute of Management Studies

3, Institutional Area, Sector-5, Rohini, Delhi-110085

5(c).Proceeding of Students' Grievance Redressal Committee

Annexure VI-C



010



Date: 23.05.2023

Joint Registrar
Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka
Delhi-110078

Sub: Submission of Report of the proceeding of SGRC

Dear Madam,

This has reference to the subject cited above; please find enclosed herewith the last Minute of Meeting of Student Grievance Redressal Committee (SGRC) held on 27.04.2023 for your kind information.

Thanking you and assuring you our best attention always

Praveen

Dr. Praveen Arora

Dean



Encl.: As Stated above

Praveen
23
24/5/2023

Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka, New Delhi-110078



Silver Jubilee Year (2017-18)

Jagan Institute of Management Studies

3, Institutional Area, Sector-5, Rohini, Delhi-110085

Minutes of Meeting

A meeting of the Collegiate Student Grievance Redressal Committee, JIMS, Jagan Institute of Management Studies, Sector-5, Rohini, Delhi-110085, University affiliated Programs was held on 27.04.2023 at 11.00 A.M. in the Conference Room of the institute, to discuss the following agenda

The following members were present in the meeting:

- | | |
|---------------------------|------------------------|
| 1. Dr.Pooja Jain | Director |
| 2. Dr. Praveen Arora, | Professor & Dean |
| 3. Dr. Manjot Kaur Bhatia | Professor |
| 4. Dr.Parminder Kaur | Professor |
| 5. Mr. Govind Saini | Student Representative |

Agenda 1: Review of previous meeting

The detailed report of the action taken on the Previous Minute of Meeting was placed on record and the same was approved.

Agenda 2: To add Father's Name in the 1st semester Grade sheets of the students of MCA Batch 2021-23

Dean informed that institute has forwarded a request letter to Controller of Examination on 13.03.2023 regarding 12 nos. of the student's father name were written as "NA" in their First Semester grade sheets.

Agenda 3: Father's Name is not mentioned in mark sheets of Snehi Kaushik, a student of BCA; Batch 2018-21

Dean informed the house that, father name of Snehi Kaushik, BCA 1st Shift, is not mentioned in the consolidated Grade Sheets and provisional certificate issued to her and accordingly a request on the same has been forwarded to the concerned department of the university.

Agenda 4: Food quality to be improved in the Girls Hostel canteen.

Dean informed the house that few students of the girl's hostel had submitted grievance on poor quality served in the hostel canteen, she further informed that a committee has been constituted to examine the quality of the food and submit the report to Dean Office within 07 days.

Agenda 5: To reschedule Online Proctored End Term ODD Semester examination (Regular / Reappear) December-2021- January 2022 due to the technical problem faced by Student.

Dean informed the house that Abhijeet Verma a student of BBA and Riya Sundriyal a student of BA (Hons.)(Econ.) Program could not login into the examination portal due to technical problem in internet connectivity; this technical issue has also been registered in the link provided by the university vide letter no. GGSIPU/Exam/Conduct/2021 dated 23.12.2021. Accordingly, university has consider the request for the same.



Agenda: 6 Correction in the degree of Shubham Aggarwal, Batch 2017-20.

Dean informed the house that, a request letter was submitted to the concerned dept. of the university to correct the name of shubham Aggarwal, in reply to the same university again issued degree certificate with wrong spelling in the name Shubham Aggarwal. Dean informed that again we have submitted to re-issue corrected degree of the student

Agenda 7: Any other agenda with the permission of the chair

No other agenda was raised and the meeting ended with vote of thanks.


Dr. Pooja Jain
Director



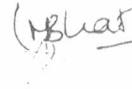
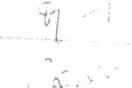



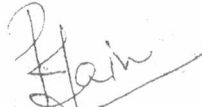


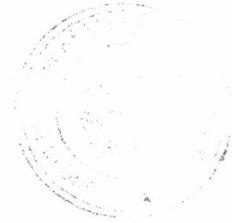
Jagan Institute of Management Studies

3, Institutional Area, Sector-5, Rohini, Delhi-110085

Attendance sheet of MOM dated 27.04.2023

S.N	Name of the member	Designation	Signature
1	Dr. Pooja Jain	Director	
2	Dr. Praveen Arora,	Professor & Dean	
3	Dr. Manjot Kaur Bhatia	Professor	
4	Dr. Parminder Kaur Bajaj	Professor	
5	Mr. Govind Saini	Student Representative.	


Dr. Pooja Jain
Director



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Dr. Pooja Jain
Director

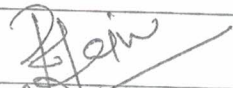
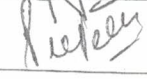

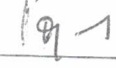
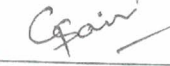




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Attendance sheet of MOM dated 27.04.2023

S.N	Name of the member	Designation	Signature
1	Dr. Pooja Jain	Director	
2	Dr. Praveen Arora,	Professor & Dean	
3	Dr. Manjot Kaur Bhatia	Professor	
4	Dr. Parminder Kaur Bajaj	Professor	
5	Mr. Govind Saini	Student Representative.	


Dr. Pooja Jain
Director



Jagan Institute of Management Studies

3, Institutional Area, Sector-5, Rohini, Delhi-110085

Minutes of Meeting

A meeting of the Collegiate Student Grievance Redressal Committee (SGRC) for the University affiliated Programs was held on 12.01.2023 at 11.00 A.M in the Conference room of the institute, to discuss the following agenda

The following members were present in the meeting:

- | | |
|---------------------------|-----------------------------|
| 1. Dr.Pooja Jain | Director |
| 2. Dr. Praveen Arora, | Professor & Dean |
| 3. Dr. Manjot Kaur Bhatia | Professor |
| 4. Dr.Parminder Kaur | Professor |
| 5. Mr. Aman Kumar | Student Representative, MCA |

Agenda 1: Review of previous meeting

The detailed report of the action taken on the Previous Minute of Meeting was placed on record and the same was approved.

Agenda 2: Correction in degree of Pulkit Mahajan Student of BBA Programme Batch 2016-19

Dean informed there is a correction in photograph of Pulkit Mahajan degree. He is a student of BBA Programme Batch 2016-19. The Photograph pasted in degree is in correct. We have made a correspondence to Controller of Examination, GGSIP University for the same.

Agenda 3: Paper code missing in the examination registration chart and admit card in r/o 02 nos. of student for end term January 2023 examination

Dean informed that 02 nos. of students paper code is still missing in the examination registration chart and admit card although the students have submitted the requisite reappear fees for issuance of RC for the forthcoming End Term January 2023 examinations

Agenda 4: Grant of Financial Assistance under Merit-cum-means scholarship for the year 2021-22

Dean informed the house that, Directorate of Higher Education, Govt. of NCT of Delhi has sanctioned scholarship under Merit cum means linked financial assistance scheme under category-I (100%;) to the respective bank account of students through e-payment. Still few students have not received financial grant are submitting applications to their respective program and these applications will be forwarded to GGSIPU

Agenda 5: Any other agenda with the permission of the chair

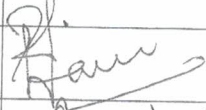
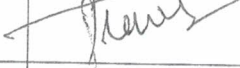
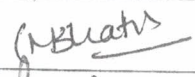

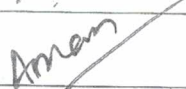
No other agenda was raised and the meeting ended with vote of thanks.



Jagan Institute of Management Studies

3, Institutional Area, Sector-5, Rohini, Delhi-110085

Attendance sheet of MOM dated 12.01.2023

S.N	Name of the member	Designation	Signature
1	Dr. Pooja Jain	Director	
2	Dr. Praveen Arora,	Professor & Dean	
3	Dr. Manjot Kaur Bhatia	Professor	
4	Dr. Parminder Kaur Bajaj	Professor	
5	Mr. Aman Kumar	Student Representative.	


Dr. Pooja Jain
Director



Jagan Institute of Management Studies

3, Institutional Area, Sector-5, Rohini, Delhi-110085

Minutes of Meeting

A meeting of the Collegiate Student Grievance Redressal Committee (SGRC) for the University affiliated Programs was held on 22.10.2022 at 11.00 A.M in the Conference room of the institute, to discuss the following agenda

The following members were present in the meeting:

- | | |
|---------------------------|-----------------------------|
| 1. Dr.Pooja Jain | Director |
| 2. Dr. Praveen Arora, | Professor & Dean |
| 3. Dr.J. K. Goyal | Professor |
| 4. Dr. Manjot Kaur Bhatia | Professor |
| 5. Dr.Parminder Kaur | Professor |
| 6. Mr. Aman Kumar | Student Representative, MCA |

Agenda 1: Review of previous meeting

The detailed report of the action taken on the Previous Minute of Meeting was placed on record and the same was approved.

Agenda 2: Request to add Father's name in the Semester Grade Sheet of Mohit

Dean informed the house that, institute has received a letter from Mohit to add his father name in the 2nd & 3rd semester Marksheet, for that, the institute has made correspondence to university for the same but no action has been taken so far.

Agenda 3: Student name not reflecting in the Appearing list for July, 2022 Examination-regd.

Dean informed the members of the house that, 02 students name were not reflecting in the list for July, 222 Examination uploaded in the university website dated 06.07.2022. For that institute has made correspondence to the Controller of examination, GGSIPU for correction, but still no action taken.

Agenda 4: Poor food quality served in the hostel

Dean informed the house that, in response to the complaint received from the hostel students regarding serving of food quality in the hostel, we called canteen manager and informed him to provide quality food to the hostel students and accordingly, the same has been resolved from the next day.



Agenda 5: Availability of more chairs in girl's common room

Dean informed the house that the administrative officer has been informed to make available more chairs in the girl's common room so that more students can sit and discuss various educational points with each other especially when they don't have any classes.

Agenda 6: Allow 05 minute relaxation time to enter into the classroom

Dean informed the house that, few students were demanding that they should be allowed 05 minute relaxation time to enter into the classroom, the same was discussed in the meeting and unanimously not approved by the member.

Agenda 7: Discrepancy in the internal Result of student elective paper codes (BCA 307) and BCA 313 of Karan Chattwal

Dean informed the house that, institute had made correspondence to in charge, controller of examination regarding issuance of updated grade sheet of Karan Chattwal

Agenda 8: Grant of Financial Assistance under Merit-cum-means scholarship for the year 2021-22

Dean informed the house that, institute nodal officer is receiving grievances from the students that Directorate of Higher Education, Govt. of NCT of Delhi has not sanctioned scholarship under Merit cum means linked financial assistance scheme. However Dean informed that our nodal officer is in regular touch with the GGSIPU Student's Welfare Dept for the disbursement of scholarship

Agenda 9: Any other agenda with the permission of the chair

No other agenda was raised and the meeting ended with vote of thanks.





Jagan Institute of Management Studies

3, Institutional Area, Sector-5, Rohini, Delhi-110085

Attendance sheet of MOM dated 22.10.2022

S.N	Name of the member	Designation	Signature
1	Dr.Pooja Jain	Director	
2	Dr. Praveen Arora,	Professor & Dean	
3	Dr.J. K. Goyal	Professor	
4	Dr. Manjot Kaur Bhatia	Professor	
5	Dr.Parminder Kaur Bajaj	Professor	
6	Mr. Aman Kumar	Student Representative.	





Jagan Institute of Management Studies

3, Institutional Area, Sector-5, Rohini, Delhi-110085

Minutes of Meeting

A meeting of the Collegiate Student Grievance Redressal Committee (SGRC) for the University affiliated Programs was held on 14.07.2022 (Wednesday) at 11.00 A.M in the Conference room of the institute, to discuss the following agenda

The following members were present in the meeting:

- | | |
|---------------------------|-----------------------------|
| 1. Dr.Pooja Jain | Director |
| 2. Dr. Praveen Arora, | Professor & Dean |
| 3. Dr.J. K. Goyal | Professor |
| 4. Dr. Manjot Kaur Bhatia | Professor |
| 5. Dr.Parminder Kaur | Professor |
| 6. Mr. Aman Kumar | Student Representative, MCA |

Agenda 1: Review of previous meeting

The detailed report of the action taken on the Previous Minute of Meeting was placed on record and the same was approved.

Agenda 2: Canteen should be more hygienic

Diksha Singhal, and Rahul Arora, CR BBA-II Year (II Shift) suggested that canteen should be more hygienic accordingly, Dr. Praveen Arora, Dean informed the house that canteen committee has been asked to inspect the canteen and the same was resolved with immediate effect.

Agenda 3: Arrange get together and small parties. So, that we can have more connections.

Diksha Singhal, and Rahul Arora, Class Representative BBA-II Year (II Shift) suggested to arrange get together and small parties. Dean informed the students that institute is regularly conducting Fresher party, Farewell party, Convocation and alumni meet so that the students get an opportunity not only to showcase their talents and but also to interact among each other.

Agenda 4: Guidance for competitive examinations and career counselling

Surbhi Puneyani and Pranav Chauhan suggested to prepare students for higher studies. Dean informed that, lot many activities like mock session, Aptitude session, online assessment test are being organised for guidance for competitive examinations and for this senior faculty members of each department are also involved as resource person, however, institute invites expert from industry for guidance for competitive examinations and career counselling



Agenda 6: classroom C102 ACs are not functioning properly.

Khush Singh and Utkarsh Verma, CR BBA-I Year (I Shift) told the members that classroom C102 ACs are not functioning properly. Accordingly, Dr. Praveen Madam has ordered the Administrative staff to look into the matter and the same has been resolved with immediate effect.

Agenda 7: Workshop/Session on Machine learning

Muksan Juneja and Sudhanshu Jha, CR BCA- I Year (I Shift) suggested to organise workshop on Machine learning. Accordingly, the institute has planned to organise Machine learning and data science using python in the coming session.

Agenda 8: Some systems in labs doesn't work sometimes and canteen's food is not up to the mark.


Palak wadhwa and Nimit Chauhan, CR, BCA-I Year (I Shift) told the members of the house that some system in lab does not work all time .Dean informed the members that instruction has been forwarded to the IT department to see that all system function properly and canteen committee to check the quality of food.

Agenda 9: Allot big computer lab for lab classes

Muksan Juneja and Sudhanshu Jha, CR BCA- I Year (I Shift) suggested to allot big computer for lab classes. Dean informed the house that, Institute is in process of purchasing 45 nos. of latest configuration PCs (Intel core i7 6th Gen), Further all the computer are having 15.6 TFT and these are sufficient for attending lab classes.

Agenda 10: Do not arrange our remedial class in room no A-301

Muksan Juneja and Sudhanshu Jha, CR BCA- I Year (I Shift) suggested not to arrange remedial classes in room No-301, Dean confirmed the house that, classes are not organised in room no A-301 however remedial classes are arranged in the said room as and when required.


Dr. Pooja Jain
Director





Jagan Institute of Management Studies

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2	Dr. Praveen Arora,	Professor & Dean	
3	Dr.J. K. Goyal	Professor	
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6	Mr. Aman Kumar	Student Representative.	



Dr. Pooja Jain
Director

